**Continued Accreditation Application: Plastic Surgery**

401 North Michigan Avenue · Chicago, Illinois 60611 · United States · +1.312.755.7042 www.acgme-i.org

**Submission for Continued Accreditation:** This Advanced Specialty application is for programs applying for **Continued Accreditation ONLY**and is used in conjunction with the Accreditation Data System (ADS).

All sections of the form applicable to the program must be completed  for it to be accepted for review. The information provided should describe the existing program. For items that do not apply, indicate “N/A” in the space provided. Where patient numbers are requested, provide exact numbers as requested and indicate the exact dates for the data entered. If any requested information is unavailable, an explanation must be given, and it should also be indicated as unavailable in the appropriate place on the form. Once the form is complete, number the pages sequentially in the bottom center.

The program director is responsible for the accuracy of the information supplied in this form and must sign it. It must also be signed by the designated institutional official (DIO) of the Sponsoring Institution, who will submit the application electronically in ADS.

Review the International Foundational Program Requirements for Graduate Medical Education and Advanced Specialty Program Requirements for Graduate Medical Education in Plastic Surgery. The International Foundational, Advanced Specialty, and Institutional Requirements may be downloaded from the ACGME International website: [www.acgme-i.org](http://www.acgme-i.org/).

Email questions regarding the form’s content to acgme-i@acgme-i.org.

Email questions regarding ADS to ADS@acgme.org (type the program number in the subject line).

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| Program Name:Click here to enter text. |

**Table of Contents**

When the forms are completed, **number each page sequentially in the bottom center**. Report this pagination in the Table of Contents and submit this cover page with the completed application.

|  |  |
| --- | --- |
| **Advanced Specialty Continued Application**    | **Page(s)**  |
| **Int. Introduction**  | #  |
| Duration of Education   | #  |
| **I. Institution**  | NA  |
| **II. Program Personnel and Resources**  | #  |
| II.A. Program Director   | #  |
| II.B. Faculty   | NA  |
| II.C. Other Program Personnel   | #  |
| II.D. Resources   | NA  |
| **III. Resident Appointment**  | NA  |
| **IV. Specialty-Specific Educational Program**  | #  |
| IV.A. ACGME-I Competencies  | #  |
| IV.B. Regularly Scheduled Educational Activities  | # |
| IV.C. Clinical Experiences   | # |
| IV.D. Scholarly Activity  | NA |
| **V. Evaluation**  | NA |
| **VI. The Learning and Working Environment**  | # |
| VI.A. Principles  | NA |
| VI.B. Patient Safety  | NA |
| VI.C. Quality Improvement  | NA |
| VI.D. Supervision and Accountability  | # |
| VI.E. Professionalism  | NA |
| VI.F. Well-Being  | NA |
| VI.G. Fatigue  | NA |
| VI.H. Transitions of Care  | NA |
| VI.I. Clinical Experience and Education  | NA |
| VI.J. On-Call Activities  | NA |
| Appendix A. Formal Didactic Sessions by Academic Year   | #  |

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**Introduction**

**Duration and Scope of Education**

* + - 1. What is the length, in months, of the educational program?

Choose an item.

**Program Personnel and Resources**

**Program Director**

1. Does the program director annually compile a comprehensive record of the number and type of operative procedures performed by each resident completing the program? [ ] YES [ ] NO
2. Does this record include all procedures in which each resident was either Surgeon or Assistant during the program? [ ] YES [ ] NO
3. Is this record provided as requested in the format and form specified by the Review Committee-International and signed by both the resident and the program director as a statement of its accuracy? [ ] YES [ ] NO
4. Is this record maintained by the program director using the ACGME-I Case Log System?

 [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

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1. Does the program director document periodic review of the morbidity and mortality experiences of the service? [ ] YES [ ] NO

Explain if ‘NO.’ (Limit 250 words)

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1. How does the program director demonstrate that each resident has generally equivalent and adequate distribution of categories and cases? (Limit 300 words)

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**Other Program Personnel**

1. Is a program coordinator appointed as follows: 0.5 full-time equivalent (FTE) for programs with up to six residents or 1.0 FTE for programs with more than six residents? [ ] YES [ ] NO

Explain if ‘NO.’ (Limit 300 words)

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**Specialty-Specific Educational Program**

**ACGME-I Competencies**

**Professionalism**

1. How do graduating residents demonstrate a commitment to carrying out professional responsibilities and adhering to ethical principles?

Describe how these skills are evaluated. (Limit 300 words).

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2. How do graduating residents demonstrate the following?

1. Compassion, integrity, and respect for others
2. Responsiveness to patient needs that supersedes self-interest
3. Respect for patient privacy and autonomy
4. Accountability to patients, society, and the profession
5. Sensitivity and responsiveness to a diverse patient population, including to diversity in gender, age, culture, race, religion, disabilities, and sexual orientation

Provide examples of how skill is evaluated in three of the five areas listed. (Limit 300 words)

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**Patient Care and Procedural Skills**

1. How do graduating residents demonstrate the ability to provide patient care that is compassionate, appropriate, and effective for the treatment of health problems and the promotion of health?

Describe how this is evaluated. (Limit 300 words)

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2. How do graduating residents demonstrate competence in the following?

1. Aesthetic (cosmetic) surgery of the head and neck, trunk, and extremities
2. Burn reconstruction
3. Congenital defects of the head and neck, including clefts of the lip and palate, and craniofacial surgery
4. Craniomaxillofacial trauma, including fractures
5. Microsurgical techniques applicable to plastic surgery
6. Neoplasms of the head and neck surgery, including neoplasms of the head and neck and the oropharynx
7. Plastic surgery of the breast
8. Plastic surgery of the lower extremities
9. Plastic surgery of the trunk and genitalia
10. Reconstruction by tissue transfer, including flaps and grafts
11. Surgery of benign and malignant lesions of the skin and soft tissues
12. Surgery of the hand/upper extremities

Provide examples of how competence is evaluated in seven of the 12 areas listed. (Limit 700 words)

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**Medical Knowledge**

1. How do graduating residents demonstrate knowledge of established and evolving biomedical, clinical, epidemiological, and social-behavioral sciences, as well as the application of this knowledge to patient care?

Describe how this knowledge is evaluated. (Limit 400 words)

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1. How do graduating residents demonstrate knowledge in the basic science subjects pertinent to plastic surgery, including the following?
2. Anatomy and physiology
3. Embryology
4. Genetics
5. Microbiology
6. Pathology
7. Pharmacology
8. Radiation biology

Provide examples of how knowledge is evaluated in four of the seven areas listed. (Limit 400 words)

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1. How do graduating residents demonstrate knowledge of practice management, ethics, and medico-legal topics?

Describe how knowledge is evaluated. (Limit 400 words)

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4. How do residents demonstrate knowledge of the following?

* 1. Adjunctive oncological therapy
	2. Biomechanics
	3. Rehabilitation
	4. Surgical and artistic anatomy
	5. Surgical design
	6. Surgical diagnosis
	7. Surgical instrumentation fundamental to the specialty
	8. Surgical pathology and microbiology
	9. Surgical physiology and pharmacology
	10. Wound healing

Provide examples of how knowledge is evaluated in six of the 10 areas listed. (Limit 600 words)

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1. How do graduating residents demonstrate sound judgment and technical capabilities to achieve satisfactory surgical results?

Describe how this is evaluated. (Limit 400 words)

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**Practice-based Learning and Improvement**

1. How do graduating residents demonstrate their ability to investigate and evaluate their care of patients, to appraise and assimilate scientific evidence, and to continuously improve patient care based on constant self-evaluation and lifelong learning?

Describe how this is evaluated. (Limit 300 words)

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2. How do graduating residents demonstrate they have developed skills and habits to be able to:

1. identify strengths, deficiencies, and limits in one’s knowledge and expertise;
2. identify and perform appropriate learning activities;
3. incorporate formative evaluation feedback into daily practice;
4. locate, appraise, and assimilate evidence from scientific studies related to their patients’ health problems;
5. participate in the education of patients, patients’ families, students, other residents, and other health professionals;
6. set learning and improvement goals;
7. systematically analyze practice using quality improvement methods, and implement changes with the goal of practice improvement; and,
8. use information technology to optimize learning?

Provide examples of how skills are evaluated in five of the eight areas listed. (Limit 500 words)

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**Interpersonal and Communication Skills**

1. How do graduating residents demonstrate interpersonal and communication skills that result in the effective exchange of information and collaboration with patients, their families, and health professionals?

Describe how these skills are evaluated. (Limit 300 words)

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2. How do graduating residents demonstrate their ability to:

1. communicate effectively with patients, patients’ families, and the public, as appropriate, across a broad range of socioeconomic and cultural backgrounds;
2. communicate effectively with physicians, other health professionals, and health-related agencies;
3. work effectively as a member or leader of a health care team or other professional group;
4. act in a consultative role to other physicians and health professionals; and,
5. maintain comprehensive, timely, and legible medical records?

Provide examples of how skill is evaluated in three of the five areas listed. (Limit 300 words)

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**Systems-based Practice**

1. How do graduating residents demonstrate an awareness of and responsiveness to the larger context and system of health care, as well as the ability to call effectively on other resources in the system to provide optimal health care?

Describe how these skills are evaluated. (Limit 300 words)

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2. How do graduating residents demonstrate their ability to:

1. work effectively in various health care delivery settings and systems relevant to their clinical specialty;
2. coordinate patient care within the health care system relevant to their clinical specialty;
3. incorporate considerations of cost awareness and risk-benefit analysis in patient and/or population-based care as appropriate;
4. advocate for quality patient care and optimal patient care systems;
5. work in interprofessional teams to enhance patient safety and improve patient care quality; and,
6. participate in identifying system errors and implementing potential systems solutions?

Provide examples of how skill is evaluated in four of the six areas listed. (Limit 400 words)

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**Regularly Scheduled Educational Activities**

1. Complete Appendix A., Formal Didactic Sessions by Academic Year, and attach to submission.
2. Do resident didactic sessions include basic science subjects pertinent to plastic surgery, including the following?
3. Anatomy and physiology [ ] YES [ ] NO
4. Embryology [ ] YES [ ] NO
5. Genetics [ ] YES [ ] NO
6. Microbiology [ ] YES [ ] NO
7. Pathology [ ] YES [ ] NO
8. Pharmacology [ ] YES [ ] NO
9. Radiation biology [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

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1. Do residents participate and present educational material at conferences? [ ] YES [ ] NO
2. Do residents have adequate time to prepare for didactic presentations? [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

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1. Do resident didactic sessions include the following?
2. Ethics [ ] YES [ ] NO
3. Medico-legal topics [ ] YES [ ] NO
4. Practice management [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

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**Clinical Experiences**

1. Does the formal curriculum contain 72 months of clinical surgical education under the authority and direction of the program director? [ ] YES [ ] NO

Explain if ‘NO.’ (Limit 250 words)

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If ‘YES,’ are:

* 1. at least 36 months be concentrated plastic surgery education? [ ] YES [ ] NO
	2. at least 12 months include chief responsibility on the clinical service of plastic surgery?

 [ ] YES [ ] NO

Explain if ‘NO’ to a. or b. above. (Limit 250 words)

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1. Are up to 36 months of clinical experiences appropriate to plastic surgery education provided in the following areas with progressive responsibility?
	1. Abdominal surgery [ ] YES [ ] NO
	2. Alimentary tract surgery [ ] YES [ ] NO
	3. Breast surgery [ ] YES [ ] NO
	4. Emergency medicine [ ] YES [ ] NO
	5. Pediatric surgery [ ] YES [ ] NO
	6. Surgical critical care [ ] YES [ ] NO
	7. Surgical oncology [ ] YES [ ] NO
	8. Transplant [ ] YES [ ] NO
	9. Trauma management [ ] YES [ ] NO
	10. Vascular surgery [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

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1. Do all residents have clinical experience during the plastic surgery-specific portion of the educational program in the following areas?
	1. Congenital defects of the head and neck, including:
		1. clefts of the lip [ ] YES [ ] NO
		2. clefts of the palate [ ] YES [ ] NO
		3. craniofacial surgery [ ] YES [ ] NO
2. Neoplasms of head and neck surgery, including neoplasms of the:
3. head and neck [ ] YES [ ] NO
4. oropharynx [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

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1. Do all residents have clinical experience during the plastic surgery-specific portion of the educational program in the following areas?
2. Aesthetic (cosmetic) surgery of the extremities [ ] YES [ ] NO
3. Aesthetic (cosmetic) surgery of the head and neck [ ] YES [ ] NO
4. Aesthetic (cosmetic) surgery of the trunk [ ] YES [ ] NO
5. Burn reconstruction [ ] YES [ ] NO
6. Craniofacial surgery [ ] YES [ ] NO
7. Craniomaxillofacial trauma, including fractures [ ] YES [ ] NO
8. Congenital defects of the head and neck, including cleft lip and palate [ ] YES [ ] NO
9. Microsurgical techniques applicable to plastic surgery [ ] YES [ ] NO
10. Neoplasms of head and neck surgery, including neoplasms of head and neck and oropharynx
 [ ] YES [ ] NO
11. Plastic surgery of the breast [ ] YES [ ] NO
12. Plastic surgery of the genitalia [ ] YES [ ] NO
13. Plastic surgery of the lower extremities [ ] YES [ ] NO
14. Plastic surgery of the trunk [ ] YES [ ] NO
15. Reconstruction by tissue transfer, including flaps and grafts [ ] YES [ ] NO
16. Surgery of benign and malignant lesions of the skin and soft tissues [ ] YES [ ] NO
17. Surgery of the hand/upper extremities [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 300 words)

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1. How does the program ensure all residents have a well-organized and -supervised outpatient clinic experience operating in relation to an inpatient service used in the program? (Limit 400 words)

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1. Does the outpatient experience include opportunities to:
2. see patients? [ ] YES [ ] NO
3. establish provisional diagnoses? [ ] YES [ ] NO
4. initiate preliminary plans prior to patient treatment? [ ] YES [ ] NO
5. provide follow-up care so the results of surgical care may be evaluated by the responsible resident(s)? [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

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1. How does the program ensure there is appropriate faculty member supervision during the outpatient clinic experience? (Limit 400 words)

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1. Do residents participate in patient care in a private office setting? [ ] YES [ ] NO

If ‘NO,’ skip to Question 9.

If ‘YES,’ How does the program ensure residents function with an appropriate degree of responsibility and adequate supervision and with program director oversight? (Limit 400 words)

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1. Do residents have specific clinical experience in the following areas, in either the general or the plastic surgery portion of the educational program?
2. Acute burn management [ ] YES [ ] NO
3. Anesthesia [ ] YES [ ] NO
4. Dermatology [ ] YES [ ] NO
5. Oculoplastic surgery or ophthalmology [ ] YES [ ] NO
6. Oral and maxillofacial surgery [ ] YES [ ] NO
7. Orthopaedic surgery [ ] YES [ ] NO

Explain any ‘NO’ responses. (Limit 250 words)

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**The Learning and Working Environment**

**Supervision and Accountability**

1. How does the program ensure residents who participate in a private office setting function with an appropriate degree of responsibility and adequate supervision? (Limit 300 words)

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Appendix A. Formal Didactic Sessions by Academic Year

For each year of the residency, attach (Label: Appendix A.) a list of all scheduled didactic courses (including discussion groups, seminars and conferences, grand rounds, basic science, skills labs, and journal club) at all participating sites to which residents rotate, using the format below. If attended by residents from multiple years, list in each year but provide a full *description only the first time the site is listed.*

Number sessions **consecutively** from the first year through the final year so that the scheduled didactic sessions can be easily referenced throughout the application. **Be brief and use the outline that follows.**

Year in the Program:

Number: Title:

a) Type of Format (e.g., seminar, conference, discussion groups)

b) Required or elective

c) Brief description (three or four sentences)

d) Frequency, length of session, and total number of sessions

**Example:**

|  |
| --- |
| Y-101. Introduction to Plastic Surgerya) Seminarb) Required Y-1c) Survey of contemporary methods and styles of plastic surgery, including approaches to clinical work with minority populations.d) Weekly, for 8 sessions.02. Departmental Grand Roundsa) Discussion groupsb) Required, Y-1, Y-2, Y-3; Elective Y-4c) Clinical case presentations, sponsored by each departmental division, followed by discussion and review of contemporary state of knowledge. Format includes resident presentations and discussions with additional faculty discussant.d) Twice monthly, 24 sessions |

If resident attendance is monitored, explain how this is accomplished and how feedback is given regarding non-attendance. (Limit 250 words)

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